

GUIDELINES FOR COMMISSIONS: RENEWAL, REPLACEMENT, REPORTING AND ASSOCIATE MEMBERS

Procedure for nominating new chair and new members for commissions:

No continuation on the Commission is automatic

All elections to Commission are from those who have been nominated by a national member or by a Commission. Normally a Commission asks the relevant national member to nominate those it wishes to have nominated, and only nominates members itself when it looks at the nominations from National Members and sees who is missing.

Ordinary members who have served only one term may be nominated to serve another term as an ordinary member. Those who have served two terms may be nominated as a Chair, Vice Chair or Secretary.

If the Vice-Chair or Secretary has served two terms or less on the Commission they may be nominated as Chair or to the other officer position, but they may not serve in the same position again.

The Chair cannot be nominated to any position on the new Commission, but the Vice-Chair and Secretary can be reappointed to the Commission only if they are appointed to a different officer position (perhaps as the Chair), and these members have only served for 2 terms, up to that point. Thus, they can serve the 3rd term as another officer.

Commissions should be aware that there will normally be more nominations for the Commission than the positions available. They will be asked to recommend the names they wish to see on the Commission. Their recommendations and all the nominations are considered by the nominating committee, who will attempt to balance geographical representation across all Commissions to achieve as closely as possible the goal of giving each national member a number of positions on Committees equal to their number of shares. This adjustment may result in a Commission not having its recommendations accepted.

While the Chair cannot serve another term on the Commission, she or he is expected to mentor the next Chair, and may be nominated as a Vice-President at large.

Procedure to be followed when a Commission member resigns:

The resigning member should send the resignation letter to the IUPAP Office (except in circumstances where that is not possible, in which case the national member should advise the office of the resignation).

A replacement is then appointed by the IUPAP Executive Council. A recommendation of the national committee for a replacement of the resigning member should be made to the Council, and they will consider that recommendation in reaching their decision.

Reports to be presented and discussed at C&CC meetings:

A report to the Council, ie one paper that will tell the Council what the Commission has done in the last year (from the last C&CC Meeting), or since the beginning of the current year, and what it is planning to do in the future.

Reports usually contain information about YSP winners, previous conferences, and locations of future conferences when firm. The report/commission could also report on how the Commission is responding to developments in the field, and what the Commission may be doing to foster such developments. Interactions with other Commissions, Working Groups or Unions are also possible topics.

Appointment of Associate members of Commissions

The normal practice is that Associate members are appointed on the recommendations of the new Commissions, so the present appointments are for the period 2015 to 2018, and the next ones will be 2018 to 2021. Associate members are appointed to facilitate important links to other Commissions, Working Groups, Scientific Unions or international organizations. Each Commission may propose to the Council up to four associate members. The Council will appoint associate members about one year after the election of regular members, on the recommendation of the Chair of the Commission to which they are appointed. Chair of Commissions who wish to propose an Associate member of another commission will make their proposal to the receiving Commission. Because of the limitation on the number of Associate members, such nominations are not automatically accepted. Associate members do not vote at Commission meetings and are not eligible for IUPAP travel funds.