

Proposed roadmap towards implementation and launch of the new organisation

The table below presents the main tasks and milestones of a **Merger Implementation and Launch Project**.

It provides two possible Scenarios for the completion of project tasks. In both scenarios the assumption is that the merger comes into force and the new organisation is launched on a date that coincides with the new Council's founding General Assembly. The exact date of the General Assembly will be decided by ICSU and ISSC members during the October 2017 Joint Meeting in Taipei, based on their consideration of proposals from France and Japan to host the event.

In Scenario One the founding General Assembly would be held in France at a date to be determined between July and mid-September 2018.

In Scenario Two it would be held in Japan during October 2018.

The dates specified in the table below represent the earliest and latest possible dates for convening the founding General Assembly.

In this regard it is worth noting that the terms of office of members of the ISSC Executive Committee and ICSU Executive Board formally end at the end of October 2018.

The Roadmap proposes that the 2018 founding General Assembly would include a scientific event to mark the launch of the new Council. Depending on members' approval, during the October 2017 Joint Meeting, of the draft high-level strategy, this event could be the new Council's first International Science Summit.

Should members decide to hold the founding General Assembly in Japan in October 2018, careful consideration must be given to the timing of such a Summit and its possible link with the ISSC's 2018 World Social Science Forum (to be held in Fukuoka, Japan, from 25-28 September 2018).

In both Scenarios, end dates for completing individual project tasks respect the terms of ISSC's existing Constitution and ICSU's existing Statutes and Rules of Procedure.

With regard to Task 3, end dates respect the terms of the proposed Rules of Procedure for the new Council.

Main Tasks	Action by:	Milestones	Start Date	End Date	Start Date	End Date
			Founding GA held by 15/07/18		Founding GA held by 31/10/18	
1 Finalise the legal Implementation of the October 2017 merger agreement						
1,1 Prepare and publish the formal Merger Treaty for submission to members	Secretariats		01-nov-17	26-janv-18	01-nov-17	26-janv-18
1,2 Organise electronic General Assemblies of ISSC and ICSU	Secretariats	ICSU and ISSC members formally approve the Merger Treaty; ISSC members formally agree to dissolve ISSC; ICSU members formally agree to change ICSU's name, statutes and rules of procedure	01-févr-18	26-avr-18	01-févr-18	26-avr-18
1,3 Sign the Merger Treaty	Presidents of ISSC and ICSU	ICSU and ISSC Presidents sign the Merger Treaty that has been approved by ICSU and ISSC General Assemblies	26-avr-18	30-avr-18	26-avr-18	30-avr-18
2 Organise the founding General Assembly						
2,1 Announce the date of the General Assembly	Secretariats		26-oct-17	27-oct-17	26-oct-17	27-oct-17
2,2 Conclude an agreement with the hosting organisation	ICSU/ISSC Executive bodies (Executives)		01-nov-17	30-nov-17	15-nov-17	15-déc-17
2,3 Prepare the agenda for the General Assembly	Secretariats and Secretary-General of ICSU		01-déc-17	15-avr-18	15-mars-18	31-juil-18
2,4 Organise a scientific event to mark the formal launch of the new Council	Secretariats and possible Working Group appointed by the Executives	Founding General Assembly and first International Science Summit convened	01-nov-17	15-juil-18	01-janv-18	31-oct-18
3 Manage the process of electing a Governing Board during the founding General Assembly						
3,1 Submit the names of at least 8 candidates for the Election Committee to members	Executives		27-oct-17	01-nov-17	01-janv-18	15-janv-18
3,2 Organise electronic voting for Election Committee by members	Secretariats	Members elect and Executives announce the Election Committee	01-nov-17	01-déc-17	15-janv-18	28-févr-18
3,3 Issue a call for Governing Board nominations	Election Committee		01-déc-17	15-janv-18	01-mars-18	30-avr-18
3,4 Submit Election Committee's first shortlist to members	Election Committee		15-févr-18	15-mars-18	01-juin-18	30-juin-18
3,5 Submit Election Committee's final shortlist to members	Election Committee		15-mai-18	15-juin-18	01-sept-18	30-sept-18
3,6 Run an election during the founding General Assembly	Executives	Members of the Council elect a Governing Board	13-juil-18	15-juil-18	29-oct-18	31-oct-18
3,7 Announce the date of the first meeting of the new Governing Board	Secretariats	Elected Governing Board members commit to attending the first Board meeting	15-juin-18	15-juil-18	30-sept-18	31-oct-18
4 Develop a branding and communications strategy for the new Council						
4,1 Undertake a brand audit and develop a branding strategy	Secretariats with external consultant		01-nov-17	31-déc-17	01-nov-17	31-déc-17
4,2 Develop and roll out a visual brand identity (including logo) and signature (strapline)	Secretariats with external consultant	Executives agree on a visual brand identity and signature	01-janv-18	15-juil-18	01-janv-18	31-oct-18
4,3 Develop a communications and outreach strategy	Secretariats with possible Expert Working Group	Members of the Council adopt a communications and outreach strategy at the founding General Assembly	15-nov-17	15-juil-18	01-mars-18	31-oct-18

	Finalise and implement the new Headquarters structure and management arrangements						
5,1	Finalise proposal for a new HQ structure and management arrangements	ICSU and ISSC Executive Directors	Executives approve final proposal and formally announce CEO and Directors	15-nov-17	31-déc-17	15-nov-17	31-déc-17
5,2	Relocate ISSC staff to ICSU premises	Secretariats	ISSC Secretariat based at 5 rue Auguste Vacquerie	01-juin-18	30-juin-18	01-juil-18	31-juil-18
5,3	Finalise job descriptions, allocation of individuals to new positions and contractual arrangements	ICSU and ISSC Executive Directors, with legal and HR counsel	New Headquarters team is in place	01-janv-18	15-juil-18	01-févr-18	31-oct-18
	Manage internal and external communications and outreach activities						
6,1	Prepare final publication and dissemination of the Council's high-level strategy	Secretariats	The Council's high-level strategy is published and widely disseminated	15-nov-17	30-avr-18	15-nov-17	30-avr-18
6,2	Develop and implement a communications and PR plan for the launch of the new Council	Secretariats		01-nov-17	15-juil-18	01-janv-18	31-oct-18
6,3	Develop and implement a plan to communicate key developments and milestones of the merger implementation project	Secretariats		27-oct-17	15-juil-18	27-oct-17	31-oct-18