

## **LOCATION & DATES OF NEXT C&CC MEETINGS - late 2018 and 2019**

The C&CC hosts about 40 participants and runs over 2.5 days.

The hosts of the C&CC provide:

- the meeting rooms,
- IT and administrative assistance,
- the welcome reception on day 1 and
- dinner on day 2

The program (usually) runs as follows:

### **Day 1**

- A 2 hour meeting of Council (about 10 people), the Commission on Policy and Finance (preferably after 3pm)
- A welcome reception in the evening for all participants

### **Day 2**

- 9 am to 5 pm meeting of Council and Commission Chairs with tea (morning and afternoon) and lunch provided by host
- A dinner for all the participants and invited guests provided by host

### **Day 3**

- 9 am to 5 pm meeting of Council and Commission Chairs with tea (morning and afternoon) and lunch provided by host
- 3.30pm to 5.30pm a meeting of Council (around 10 people), to formalise decisions and assign responsibilities for follow up actions. Informal dinner for those remaining hosted by IUPAP

The recent practice has been that IUPAP covers the fares and accommodation for almost all participants (to a maximum of 4 nights for C&CC members and 6 nights for Council members). It seeks a reasonably priced, conveniently located hotel, to be suggested by the host, as the total budget for the meeting is 36000 EUR. It also covers the informal dinner on day 3. 2 or 3 observers pay their own airfare and accommodation, unless invited by IUPAP.

### **BIDS received as of 4 May 2018**

1. Vilinius, Lithuania

### **DATES for the October 2018**

A doodle was sent out to all to seek availability and the most convenient dates were from 30 October to 2 November. Dates decided on were:

- 31 October 2018 (Council meeting – Welcome reception)
- 1 November 2018 (C&CC meeting – Day 1)
- 2 November 2018 (C&CC meeting – Day 2)