

As at 31-Oct-18

Draft Outline Agenda and Schedule  
Meeting of the IUPAP Executive Council,  
Commission and Associated Chairs Meetings

Center for Physical Sciences & Technology (FTMC)  
Sunrise Valley  
Vilnius, Lithuania

- 31 October 2018: C1 meeting (1530 to 1800) and  
Welcome Reception (1900 to 2130)
- 1 November 2018: C&CC meeting (0900 to 1730) and  
Banquet (1900 to 2145)
- 2 November 2018: C&CC meeting (0900 to 1600),  
Executive Council Meeting (1615 to 1815) and  
Informal dinner (1830 to 2145)

**31 October 2018**

**Meeting 1**

C1 Commission on Policy and Finance

D401 Auditorium, Center for Physical Sciences & Technology (FTMC)  
Sauletekio Ave 3, Sunrise Valley, Vilnius, Lithuania  
**1530 to 1800**

Attendees: members of C1

- President
- Past-President
- President-Designate
- Associate Secretary General
- Deputy Secretary General
- Vice-President at Large (Centenary)
- Vice-President at Large ( Finance)
- Vice-President at Large (New Members)
- Secretariat (2)

Meeting to review the matters to be discussed at the C&CC meeting and the conduct of that meeting

15:00 Bus leaves to FTMC from Amberton

15:30 Arrives at Amberton

16:00 Start of Meeting

18:00 End of Meeting

18:15 Bus leaves to Amberton from FTMC

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**Reception for all C&CC participants**  
Amberton Cathedral Hotel Restaurant  
**1900 - 2130**

**Meeting 2**  
**Executive Council and Commission Chairs**  
**1 – 2 November 2018**

**Day 1**  
**Thursday, 1 November 2018**

A101 Auditorium, Center for Physical Sciences & Technology (FTMC)  
Sauletekio Ave 3, Sunrise Valley, Vilnius, Lithuania  
9:00 AM – 5:30 PM

Item	Time	Subject
<i>The opening ceremony will take place at</i>		
	9:00 AM	Guests to be seated for Opening
		Welcome Messages
	9:05 AM	- Welcome by Prof. Dr. Gintaras Valušis (Organising committee)
	9:15 AM	- State of Physics in Lithuania – Prof. Dr. Juozas V. Vaitkus (President of Lithuanian Physics Society)
	9:30 AM	- Welcome words by Vice Minister of Education and Science Dr. Giedrius Viliūnas
	9:40 AM	- Introduction by Prof. Kennedy Reed (President, IUPAP)
	10:00 AM	TEA BREAK
<i>Guests to leave and C&amp;CC members to continue with meeting</i>		

**Day 1****Thursday, 1 November 2018**

A101 Auditorium, Center for Physical Sciences & Technology (FTMC)  
Sauletekio Ave 3, Sunrise Valley, Vilnius, Lithuania

Item	Time	Subject	Documents
1	10:30 AM	Welcome by President	
2	10:40 AM	Introduction of all members. 1 Minute each!	List of Members
3	11:00 AM	1. Adoption of the Agenda 2. Apologies 3. Ratification of items approved by email since last meeting 4. Approval of the draft minutes of the previous meeting 5. Matters arising from the previous minutes - <b>Review of items (to be listed)</b>	Agenda Apologies Matters Approved May 2018 Minutes Updated "to do list"
4	11:15 AM	1. Report by President 2. Report by Secretary General	Presidents Report Sec Gen Report
5	11:25 AM	Revision of Statutes and By Laws	Statutes & By Laws
6	11:45 AM	Financial matters: 1. Financial statements for 2017 & 2018 2. Report on financial position in 2018 3. Proposed budget for 2019 and forecast for rest of the triennium 2018-2020	IUPAP-SG annual report 2017 2015-2017 Fin Report 2018-2020 Fin Report
7	12:00 PM	Member matters 1. Strategy regarding New Member 2. New members ( <b>Jordan</b> )/ Renew membership ( <b>Egypt</b> )	New Members Strategy
	12:30 PM	LUNCH	
8	1:30 PM	Discuss management of YSP candidates in interdisciplinary fields ( <b>Proposal for a group to present action plan</b> )	
9	2:00 PM	Commission Matters 1. Reports 2. Associate Members 3. Bids for next C&CC meeting 2019 (October – November) to be discussed ( <b>IOP-UK, SISSA Trieste, Italy - Switzerland</b> )	Commission Reports Affiliate Comm Report Associate Members C&CC Bids
	3:00 PM	TEA BREAK	

Item	Time	Subject	Documents
10	3:30 PM	<ol style="list-style-type: none"> <li>1. Conferences Proposed for Sponsorship, Reports submitted and Approvals – Rudzani Nemutudi -C13 Group on Affordable Scientific Equipment</li> <li>2. Report from Gender Champion and Gender representation in conferences, including Minimum level of Women members of Conference Committees</li> <li>3. Implementation of GA resolution on diversity and inclusion in physics</li> <li>4. Possible increase in registration fees to generate funds for commissions</li> </ol>	<p>Conferences 2019</p> <p>Gender Champion Report</p> <p>GA Resolution</p>
11	4:30 PM	<p><b>Communications</b></p> <ol style="list-style-type: none"> <li>1. IUPAP internet</li> <li>2. Newsletter <ol style="list-style-type: none"> <li>1. Should we seek a sponsor for the newsletter</li> </ol> </li> <li>3. Social media</li> </ol>	<p>Newsletter – Sept</p>
12	5:00 PM	C&CC Adjourns for the day	
	5:15 PM	Meet bus for transfer to Hotel/dinner venue	
	5:30 PM	Bus departs for Banquet @ “Apvaliojo stalo klubas” (restaurant at Trakai, <a href="http://trakai-visit.lt/en/">http://trakai-visit.lt/en/</a> , 25 km from Vilnius (bus trip) -- <a href="http://asklubas.lt/">http://asklubas.lt/</a> )	
	9:45 PM	Bus departs for Hotel after Banquet	

**Day 2**

**Friday, 2 November 2018**

A101 Hall, Center for Physical Sciences & Technology (FTMC)  
 Sauletekio Ave 3, Sunrise Valley, Vilnius, Lithuania

Item	Time	Subject	Documents
	9:00 AM	<b>Review of Day 1</b>	
13	9:30 AM	<b>Working Groups</b> 1. Reports 2. WG5 – Waterloo Charter 3. WG on Industry (WG16) — progress report	Working group reports Waterloo Charter
14	10:00 AM	<b>1. ICSU matters</b> 1. LAAMP 2. Gender Gap <b>2. IYBSD matters</b> <b>3. IYPT matters</b> <b>4. SESAME.</b> Report received (in documents) and \$5000 paid as mandated by the General Assembly <b>5. Others</b>	LAAAMP Report Gender Gap report
	10:30 AM	TEA BREAK	
15	11:00 AM	<b>Bids to host GA 2020</b> (Jordan, China, Korea)	GA Bids
16	11:30 AM	<b>Procedures for Nominations for GA slates</b> Skype – Gerry.f.gilmore	Nominations Procedures
17	12:00 PM	<b>IUPAP Centenary — The Vice President (Centenary)</b> <b>Monica Pepe-Altarelli</b> - How to Publicize 2022 and 2023 centenaries, invite input and volunteers to assist, working group report. - <b>Long Service Awards</b>	Centenary Report
	12:30 PM	LUNCH	

IUPAP C&CC meeting May 2018

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Item	Time	Subject	Documents
18	1:30 PM	<b>Relations with other Unions</b> 1. IUPAC and new elements 2. IAPS (New EC Chair/IUPAP contact -Veli-Jussi Haanpää) 3. ISC regional offices	
19	2:00 PM	<b>Other business</b> 1. SCOSTEP	
20	2:15 PM	<b>Review of meeting and future procedures</b>	
21	3:00 PM	<b>Physics Highlights from commissions</b> - C13 - C16 (Approaches on Fusion)	
	4:00 PM	<b>Close of C&amp;CC meeting, Break for members of C&amp;CC who are not on the Executive Council</b>	
		TEA BREAK	
	4:30 PM	Excursion at the Center for Physical Sciences and Technology for all members except C1 members – Lab tours	
	4:30 PM	Executive Council Meeting <ul style="list-style-type: none"> <li>• To consider decisions proposed by C&amp;CC meeting and resolve on them</li> <li>• To consider future actions and assign responsibility for them</li> </ul>	
	6:30 PM	Meet bus for transfer to Restaurant Dine ( <a href="https://www.facebook.com/Dine-restoranas-1494206234182640/">https://www.facebook.com/Dine-restoranas-1494206234182640/</a> )	
	6:45 PM	Bus departs for dinner	
	9:45 PM	Bus departs for Hotel after dinner	