

Meeting of Executive Council Cape Town, South Africa, 24 February 2012

Present:

Cecilia Jarlskog (President), Sukekatsu Ushioda (Past President), Bruce McKellar (President Designate), Robert Kirby-Harris (Secretary General), Rudzani Nemetudi (Associate Secretary General), Williamina Lazaro (Administrator).

Vice-Presidents at large: Alexandr Kaminskii, Marcia Barbosa, Mustansir Barma, Wenlong Zhan, Francis Allotey

Vice-Presidents/Commission Chairs: Stefano Ruffo (C3), Kimitoshi Kono (C5), Ingrid Mertig (C9), Katharine Gebbie (C15), Alex Hansen (C20)

Apologies: None

1. Remarks from the President

IUPAP president Cecilia Jarlskog formally welcomed everyone to the Council meeting, with a special welcome to those attending the council meeting for the first time.

2. Minutes of the last meeting

The minutes of the council meeting held in London, UK, on 31 October – 1 November 2011 were noted. Item 7.2 (line 2) should read “pointing out that Alan.....”

3. Agree on items discussed at the C&CC meeting including venue for the fall meeting + General Assembly

3.1. Financial Matters:

3.1.1. Budget changes agreed. Since it is proposed that APPIC will be merged with the Commission on Cosmic Rays, the €2 500 originally allocated will instead be allocated for the establishment of the Energy Working Group this year, leaving the total working group budget at €35 000. It was agreed that €2500 be allocated for funding support to IAPS this year out of the new initiatives budget.

3.1.2. Amendments to membership dues estimates for 2012, and forecast for 2013 and 2014 were agreed as follows: year 2012 - €407,000 , year 2013 – €419,000 and year 2014 – €432,000

3.1.3. The agreed budget is attached as *Appendix A*.

3.2. Associate Membership

3.2.1. The appointment of three proposed Associate members of Commissions was approved:

- C3: Professor Michael Romanovsky, Russia
- C10: Professor Taewon Noh, Republic of Korea
- C11: Professor Soo-Bong Kim, Republic of Korea

3.3. Proposal on Energy Working Group

3.3.1. Council approved proposal for the establishment of the working group on energy and noted the preliminary work already done to collect names of candidates who will constitute the experts committee. Initial efforts should be directed at forming a small working group which should explore amongst other things development of proposals for submission to ICSU. This should

serve to strengthen the IUPAP interaction with ICSU. Marcia Barbosa pointed out that a principled agreement has been reached to co-operate with the Regional Office of ICSU in Latin America.

3.4. Renewal of Memorandum of Agreement with a division of UNESCO

- 3.4.1. The memorandum of agreement with the physical science & engineering section of the natural sciences division of UNESCO should be renewed. Williamina to send the draft to Cecilia Jarlskog for final perusal and signature.

3.5. International Year of Crystallography

- 3.5.1. Bruce McKellar asked for clarity on what is expected from the IUPAP on the planned International Year of Crystallography, to which question Cecilia responded that there should be a series of activities planned, but if the organizers need specific intervention from the IUPAP they should approach us.

- 3.6. Due to ill health, Akira Hirose has requested to be replaced as secretary of Commission 16. The C&CC meeting approved a proposal to replace Akira Hirose by Hubertus Thomas.

3.7. IUPAP Website Update

- 3.7.1. Material on IUPAP website to be updated. Williamina Lazaro will work on the overall Wikipedia page to update information but she will need input from chairs of commissions together with all relevant IUPAP officers for the more detailed information.

- 3.7.2. Marcia Barbosa offered to communicate with Williamina to see how best the website could be improved.

- 3.7.3. Commissions are provided with the user-guide for the content management system called Rhythmixx for them to upgrade their respective commissions' websites, but the underlying problem is that the main website page is "ancient" and really needs a major review and revision.

- 3.7.4. Marcia emphasized the importance to (first) collate information and ideas that need to be incorporated into the revamped website.

- 3.7.5. Alex Hansen suggested that people of different nationalities could be tasked to translate the content of the website into different languages which should then feed into the Wikipedia

- 3.7.6. Council endorsed the idea of multi-lingual translation of IUPAP information if this could be done cost-effectively. Cecilia Jarlskog mentioned that although people should not be forced to translate, they should however be encouraged as this will serve to popularize IUPAP worldwide.

3.8. New IUPAP General Report

- 3.9. Williamina Lazaro is collating the last sets of information so that the General report can be published on the website and in hard copy.

3.10. Conference Registration:

- 3.10.1. Council endorsed the proposal to have the maximum (IUPAP-funded) conference registration fee raised from €450 to €550.

3.11. C&CC Meeting and General Assembly Provisional Dates

- 3.11.1. The next General Assembly of the IUPAP should not coincide with that of the ICSU General Assembly which is scheduled for 28 August to 3 September 2014.
 - 3.11.2. The next IUPAP General Assembly will most likely be held in 2014 in Australia. Bruce McKellar has held preliminary discussions with the relevant authorities about the possibility of Australia hosting the next IUPAP GA. They have shown enthusiasm. A positive response will be relayed to the Australian Physical Society after the current C&CC meetings.
 - 3.11.3. Marcia Barbosa proposed that Brazil host the next C&CC meeting in October 2012 in Rio de Janeiro, and this was supported. The suggested provisional dates are 21 – 22 October 2012. (Note the variation from the provisional dates discussed in the C&CC meeting)
- 3.12. Any other business:** No other business discussed.
- 3.13. Vote of Thanks:** Cecilia thanked all council members for their attendance and for their active contributions in the deliberations of the council meeting. She further wished everyone a safe trip back home.

Council meeting adjourned: Friday 24 February 2012

Appendix[A]: Approved Budget 2012-2014

| | 2011 | 2012 | 2013 | 2014 |
|--|--------|--------|--------|--------|
| INCOME | | | | |
| Dues | 395000 | 407000 | 419000 | 432000 |
| Bank Interest | 3000 | 1000 | 1000 | 1000 |
| TOTAL INCOME | 398000 | 408000 | 420000 | 433000 |
| EXPENDITURE | | | | |
| Conferences | 148000 | 148000 | 148000 | 148000 |
| Conference/travel grants | 42000 | 42000 | 42000 | 42000 |
| ICTP publications for developing countries | 3000 | 3000 | 3000 | 3000 |
| ICPE News letter | 3000 | 3000 | 3000 | 3000 |
| Commissions | 23000 | 30000 | 30000 | 30000 |
| C&CC meetings | 48000 | 70000 | 35000 | 50000 |
| Young scientist prizes | 12000 | 12000 | 12000 | 12000 |
| Working Groups | 50000 | 35000 | 37500 | 37500 |
| Developing Countries Workshop | 14000 | 21000 | 21000 | 21000 |
| New Programmes | 5000 | 7000 | 7000 | 7000 |
| General Report/Newsletters | 5000 | 5000 | 2000 | 2000 |
| ICSU | 13000 | 19400 | 19400 | 19400 |
| ICST | 1000 | 1000 | 1000 | 1000 |
| Secretariat | 31000 | 40000 | 40000 | 40000 |
| President | 5000 | 5000 | 5000 | 5000 |
| GA | 15000 | | | 50000 |
| Banking and accounting | 3000 | 11000 | 11000 | 11000 |
| Liability Insurance | 1000 | 2000 | 2000 | 2000 |
| Contingency | 7000 | 7000 | 7000 | 7000 |
| TOTAL EXPENDITURE | 429000 | 454400 | 425900 | 490900 |
| SURPLUS | -31000 | -53400 | -5900 | -57900 |