

**Draft Agenda and Schedule  
Meeting of the IUPAP Executive Council and  
Commission Chairs and Associated Meetings  
version of 01102019**

Institute of Physics, London, UK

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- 30 September 2019: Officers meeting (10:00 to 17:00),
- 1 October 2019: C1 meeting (14:00 to 18:00),  
Welcome reception (18:00 to 19:30) and  
C&CC informal Meeting (19:30 to 20:30)
- 2 October 2019: C&CC meeting (09:00 to 17:00)  
Presidents & Observers/Representatives Meeting (over Lunch) and  
Informal Dinner (18:30 to 21:30)
- 3 October 2019: C&CC meeting (09:00 to 16:00),  
Executive Council Meeting (16:30 to 18:00) and  
Banquet (18:30 to 21:30)
- 4 October 2019 Informal meeting of Officers (09:00 to 12:00)

1 October 2019

**Meeting 1**

**C1 Commission on Policy and Finance**

37 Caledonian Road, London, N1 9BU;

Council Room, IOP

**14:00 – 18:00, 1 October 2019**

*(Meet in the Hotel lobby at 1:30pm)*

Meeting to review the matters to be discussed at the C&CC meeting, the conduct of that meeting and to discuss the outstanding membership dues for 2019 (paper to be sent to C1 members via email)

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**Welcome Reception for C&CC participants**

**18:00 – 19:30, 1 October 2019**

37 Caledonian Road, London, N1 9BU;

Seminar 1-2, IOP

**Informal Meeting of Commission Chairs**

37 Caledonian Road, London, N1 9BU;

Lecture theatre, IOP

**19:30 – 20:30, 1 Oct 2019**

Meeting to discuss the prospective Chair nominations for Commissions. Nominations to be sent in prior to the meeting via email to the Office.

**Meeting 2****Executive Council and Commission Chairs**

37 Caledonian Road, London, N1 9BU;  
Seminar 1-3, Institute of Physics, London, UK  
2 and 3 October 2019

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*(Shuttle bus available from 8:30am from the hotel; Short walk of 900m)*

**Papers for the meeting are available at Owndrive**

**Day 1 - 2 October 2019**

09:00 – 17:00

Item	Time	Subject
<i>The opening ceremony will take place at</i>		
	9:00 AM	Guests to be seated for Opening
		Welcome Messages
	9:05 AM	Welcome by Prof. Paul Hardarkar, Liaison for UK and Chief Executive of IOP
	9:15 AM	Introduction by Prof. Kennedy Reed (President, IUPAP)
	9:25 AM 9:25-9:45 9:45-10:05	Physics in Industry in the UK (2 speakers- 20 mins each) <ul style="list-style-type: none"> <li>• Speaker 1</li> <li>• Speaker 2</li> </ul>
	10:05 AM	Physics in Industry IUPAP perspective <ul style="list-style-type: none"> <li>• WG16 Chair (20mins followed by discussion for 10mins)</li> </ul>
	10:35 AM	TEA BREAK
<i>Guests to leave and C&amp;CC members to continue with meeting</i>		

Item	Time	Subject	
1	11:15 AM	Welcome by President	
2	11:20 AM	Introduction of all members.	Powerpoint presentation
3	11:25 AM	1. Adoption of the Agenda 2. Apologies 3. Ratification of items approved by email since last meeting 4. Approval of the draft minutes of the previous meeting 5. Matters arising from the previous minutes - <b>Review of items (to be listed)</b>	Agenda Apologies Matters Approved Oct 2018 Minutes Updated "to do list"
4	11:35 AM	1. Report by President 2. Report by Secretary General	Presidents Report Sec Gen Report
5	11:45 AM	Revision of Statutes and By Laws	Statutes & By Laws
6	12:00 PM	Financial matters: 1. Financial statements for 2018 & 2019 2. Report on financial position in 2019 3. Proposed budget for 2020	IUPAP-SG annual report 2018 2019-2020 Fin Report
7	12:15 PM	Member matters 1. Strategy regarding New Member	New Members Strategy
	12:30 PM	LUNCH / Presidents & Observer Meeting	
8	1:30 PM	Discuss management of YSP candidates in interdisciplinary fields ( <b>Proposal to present action plan</b> )	
9	2:00 PM	<b>Working Groups</b> 1. Reports WG2 – Communication in Physics (Jens Vigen) WG5 – Women in Physics (Gillian Butcher) WG16 – Introduction of Chair (K S Narayan)	Working group reports
10	2:30 PM	<b>1. ISC matters</b> 1. Gender Gap <b>2. IYBSD matters</b> <b>3. IYPT matters</b> <b>4. SESAME</b> <b>Others</b>	LAAAMP Report Gender Gap report
	3:00 PM	TEA BREAK	
11	3:30 PM	1. Conferences Proposed for Sponsorship, Reports submitted and Approvals – Rudzani Nemutudi - <i>Note on harassment and nomination of person in charge (male and female)</i> - <i>Brief IUPAP history and outlook to be showcased at all conferences</i> 2. Report from Gender Champion and Gender representation in conferences, including Minimum level of Women members of Conference Committees 3. Policies with regard to visas (ASEPS Malaysia, USA)	Conferences 2019  Gender Champion Report  GA Resolution
12	4:30 PM	Communications	Newsletter – Dec 19
	5:00 PM	C&CC Adjourns for the day	
	6:15 PM	Bus departs for Informal Dinner @ Le Grand Salon Prive, Balthazar, Covent Garden	Bus leaves from Travelodge Royal Scott
	9:30 PM	Bus departs for Hotel after Informal Dinner	

## Meeting 2

Executive Council and Commission Chairs  
 37 Caledonian Road, London, N1 9BU;  
 Seminar 1-3, Institute of Physics, London, UK  
 2 and 3 October 2019

*(Shuttle bus available from 8:30am from the hotel; Short walk of 900m)*

**Papers for the meeting are available at Owndrive**

## Day 2 - 3 October 2019

09:00 – 16:00

Item	Time	Subject	Documents
13	9:00 AM	<b>Review of Day 1</b>	
14	9:30 AM	<b>Commission Matters</b> 1. Reports (C11- consider free movement of data as well as scientists) 2. Any other matters	Commission Reports Affiliate Comm Report
	10:30 AM	TEA BREAK	
15	11:00 AM	<b>GA 2020 Matters</b>	GA Agenda
16	11:30 AM	<b>Procedures for Nominations for GA slates</b>	Nominations Procedures
17	12:00 PM	<b>IUPAP Centenary — The Vice President (Centenary) Monica Pepe-Altarelli</b>	Centenary Report
	12:30 PM	LUNCH	
18	1:30 PM	<b>Relations with other Unions</b> 1. IUPAC 2. IAPS 3. ISC regional offices	
19	2:00 PM	<b>Other business</b>	
20	2:15 PM	<b>Review of meeting and future procedures</b>	
	3:00 PM	<b>Physics Highlights from commissions</b>	
	4:00 PM	<b>Close of C&amp;CC meeting, Break for members of C&amp;CC who are not on the Executive Council</b>	
		TEA BREAK	
	4:30 PM	Executive Council Meeting <ul style="list-style-type: none"> <li>To consider decisions proposed by C&amp;CC meeting and resolve on them</li> <li>To consider future actions and assign responsibility for them</li> </ul>	
	5:30 PM	Bus departs to Hotel	
	6:15 PM	Bus departs for Banquet @ Granaio Ristorante The Criterion in Piccadilly	Bus leaves from Travelodge Royal Scott
	9:30 PM	Bus departs for Hotel after dinner	

### **Meeting 3**

#### **Meeting of Executive Council**

Seminar 1-3, Institute of Physics, London, UK

3 October 2019

1630 to 1800

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1. To consider decisions proposed by C&CC meeting and resolve on them
  2. To consider future actions and assign responsibility for them
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Banquet Dinner

1830 – 2130

Granaio Ristorante

The Criterion in Piccadilly

### **Meeting 4**

#### **Informal Meeting of C1**

To further, discuss the follow up